



CANNON BUILDING  
861 SILVER LAKE BLVD., SUITE 203  
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE  
**DEPARTMENT OF STATE**  
DIVISION OF PROFESSIONAL REGULATION

TELEPHONE: (302) 744-4500  
FAX: (302) 739-2711  
WEBSITE: [WWW.DPR.DELAWARE.GOV](http://WWW.DPR.DELAWARE.GOV)

PUBLIC MEETING MINUTES:	<b>COUNCIL ON REAL ESTATE APPRAISERS</b>
MEETING DATE AND TIME:	<b>Tuesday, January 17, 2012 at 9:30 a.m.</b>
PLACE:	861 Silver Lake Boulevard, Dover, Delaware <b>Conference Room A</b> , 2nd floor of the Cannon Building
MINUTES APPROVED:	<b>February 21, 2012</b>

**Members Present**

William Diveley, Chair, Professional Member  
Gary V. Parker, Professional Member  
Brad Levering, Professional Member  
Richard Wheeler, Public Member  
Frank Long, Public Member  
Ronald Mandato, Vice Chair, Professional Member  
Frank Smith, Public Member

**Division Staff/Deputy Attorney General**

Patricia Davis-Oliva, Deputy Attorney General  
Nicole Williams, Administrative Specialist II

**Members Absent**

Yvonne Rickards, Public Banking Member

**Others Present**

Earl Loomis  
Georgianna Trietley

**Call to Order**

Mr. Diveley called the meeting to order at 9:30 a.m.

**Review and Approval of Minutes**

The Council reviewed the minutes from the November 15, 2011 meeting. Mr. Smith stated there was a minor change of the word long to log on page 3 of the minutes. Ms. Williams will correct the error. Mr. Mandato made a motion to accept the minutes from the November meeting with the correction, seconded by Mr. Smith. Motion carried unanimously.

## **Unfinished Business**

### **Status of Complaints**

19-04-10 – Review of Consent Agreement: Mr. Diveley asked the Council to review the consent agreement for Elizabeth Regan. The Council discussed the conditions of the order. Mr. Parker advised that the National Registry does not show a status of probation only revocation or suspension and any remedial education or fine. The Council further discussed the details of the consent agreement. The Council stated that the consent agreement is too lenient as written with the amount of violations cited within. The Council discussed the levels of the AQB matrix in terms of the violations cited within the consent agreement. Mr. Levering made a motion to reject the consent agreement as written, seconded by Mr. Parker. Mr. Mandato abstained, motion carried by majority vote. The Council made recommendations to Ms. Davis-Oliva as to additional terms to be met in the consent agreement or have the complaint come before the Council.

19-07-10 – Mr. Mandato stated that this complaint was closed by the Attorney General's Office.

### **Tabled: Discussion on Statute and Regulation Language for Inactives and Reactivation** Ms.

Williams explained the discrepancy issue in the regulations concerning this matter, which was tabled at the November meeting. The Council tabled this matter for additional clarification from the system administrator. Ms. Davis-Oliva will discuss the matter with the system administrator and later report back to the Council.

## **New Business**

### **New Complaints**

19-14-11 of New Castle Co. was assigned to Mr. Diveley.

19-15-11 of Kent Co. was assigned to Mr. Parker. Mr. Diveley was recused.

19-16-11 of Kent Co. was assigned to Mr. Levering.

19-17-11 of Kent Co. was assigned to Mr. Parker. Mr. Diveley was recused.

### **Ratification of Issued Licenses**

Allen Roth, Trainee: Supervisor – Albert R. Hughes, III, CGRPA

Cory Burd, Trainee: Supervisor – Kurt G. Brown, CRRPA

Mickenzee Todd, Trainee: Supervisor – Margery Stuart, CGRPA

William Rumsey, PA – CRRPA

Christine Lobos, MD – CRRPA

Jordan Hudson, CA, WV - CRRPA

Sue Parsons, MD, VA – CGRPA

Lee Ann Kampf, PA – CGRPA

Kelly Hoffert, MD – CGRPA

Frank O'Neill, Jr., CT – CGRPA

Heather Lueben, MD – CGRPA

Calvin Thomas, MD – CGRPA

Mr. Mandato made a motion to ratify the licenses issued to the above licensees, seconded by Mr. Smith. Motion carried unanimously.

### **Ratification of Approved Continuing Education Activities**

Mr. Smith made a motion to ratify the approved education activities listing, seconded by Mr. Parker. Motion carried unanimously.

### **Review of Temp Applications for discussion only**

Mr. Diveley read the list of names approved for temporary permits. There was no discussion by the Council.

**Other Business before the Council (for discussion only)**

Mr. Mandato asked about an update to the bill the Council submitted. Ms. Davis-Oliva stated that the bill is in the packet and should be introduced. The letter of concern and the million dollar language was also included in the packet to possibly be introduced this session. Mr. Levering provided a copy of the new language regarding CMAs for the Real Estate Commission. The language was the same as the copy that Mr. McGinnis provided to the Council once before.

Mr. Parker advised that there is legislation proposed by the assessors pushing back on the new assessor regulations that the Council recently passed.

Mr. Levering stated to the Council that there is a meeting by the Appraisal Institute Connect to send a representative to this meeting in San Diego, CA from August 1<sup>st</sup> to the 3<sup>rd</sup>.

Mr. Parker inquired about the annual appraiser seminar and asked to start planning for the seminar for this upcoming September. The Council will need to start searching for a speaker.

**Public Comment**

Ms. Trietley stated that the Real Estate Commission allows a licensee to put a license on inactive status and must still complete continuing education (CE), and when they want to reactivate they must show the entire CE completed for the period they were inactive. Mr. Diveley stated that there should not be a reapplication for reactivating the license but that the licensee should show proof of the amount of CE's for the period of inactive status and a flat fee to become inactive.

Ms. Trietley additionally stated that the assessors are upset that they were not a part of writing the regulations. Ms. Davis-Oliva stated that they received correspondence advising that they had been in attendance to the prior meetings when discussing this matter.

Mr. Loomis inquired about a replacement for Mr. Huston. Mr. Loomis recommended that Mr. Parker attend the meeting in San Diego. Additionally, he stated that there is no language requiring a new application for reactivation of an appraiser's inactive license.

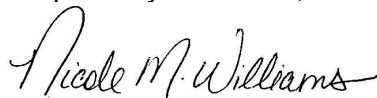
**Next Meeting**

The next meeting is scheduled for February 21, 2012 at 9:30 a.m. in Conference Room A second floor, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**Adjournment**

Mr. Parker made a motion, seconded by Mr. Mandato to adjourn the meeting. There being no further business before the Council, the meeting adjourned at 10:25 a.m.

Respectfully submitted,



Nicole M. Williams  
Administrative Specialist II